



MERCEDES COLLEGE

COMPASSION LOYALTY JUSTICE INTEGRITY RESPONSIBILITY MUTUAL RESPECT

Application for Enrolment



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Application for Enrolment

Please print clearly in English. Tick boxes where appropriate.

Please send completed application form with ALL requested documents.

Student Details

Family Name _____

Given Names _____

Date of Birth _____

Gender M F

Country of Birth _____

Nationality _____

Passport No _____

Expiry Date _____

First language spoken _____

Parent/Guardian Contact Details

Names of Parent/Guardian and Address for Correspondence (mailing address):

Father

Family Name _____

Mother

Family Name _____

Given Names _____

Given Names _____

Occupation _____

Occupation _____

Address _____

Address _____

Mobile Telephone _____

Mobile Telephone _____

Business Telephone _____

Business Telephone _____

Email _____

Email _____

Language spoken _____

Language spoken _____

Do you speak English _____

Do you speak English _____

School Record

Have you previously studied in Australia? Yes No

Last school attended or currently still attending _____

Date of Completion _____ Country _____

Highest Level of Study Completed _____

Please attach copies of the student's past 3 years of Academic Transcripts (translated to English).

Consent for Photographs and Publications of Student Work

I give my consent, unless otherwise expressed in writing by myself, that my child's image or photographs, or their work, may be included in Mercedes College promotional materials.

Course Information

Mercedes College offers courses to complete the International Baccalaureate (IB) Diploma and South Australian Certificate of Education (SACE). Courses available at the college include the Years 8-10 IB Middle Years Programme (MYP), Years 11 and 12 IB Diploma and Years 11 and 12 SACE.

Further information about course subject selection and pathways to further study are contained in the prospectus and regularly updated on the website www.mercedes.catholic.edu.au or contact knathant@mercedes.catholic.edu.au

In accordance with the SACE Board, the college accepts Recognition of Prior Learning (RPL) and students are assessed on an individual basis. Status will be provided, based on academic performance in your home country, in accordance with the SACE Board.

Programme Selection

For course information and English Proficiency Guidelines for entry into mainstream courses please refer to www.mercedes.catholic.edu.au. All mainstream courses require English Proficiency Certificates.

Intensive English Course:

Please indicate when you want to commence ELICOS classes at the Mercedes College Language Centre:

Year 20 _____

Month February March April May June July August September October

other (please specify): _____

Mainstream Classes:

Please indicate year level for which enrolment is sought:

Yr 8 Yr 9 Yr 10

Commencing Semester 1 2 Year 20 _____

Yr 11 IB Yr 11 SACE Yr 12 IB Yr 12 SACE

(Refer to Table 2)

Years 11 and 12 must commence beginning of Semester 1

Please note Semester dates for Semester enrolment: Semester 1 - January to June | Semester 2 - July to December

Please refer to specific dates and year level placement information on our website: www.mercedes.catholic.edu.au

English Proficiency

Please provide details of your English language certificate or test dates (Refer to Table 2)

IELTS (Score) _____ AEAS (Score) _____ Date of testing _____

TOEFL (Score) _____ Any other recognised English test _____

How long have you studied English? _____

What English level are you at: Beginner Elementary Intermediate Advanced

Please refer to the Enrolment Information Booklet for entry requirements, AEAS Scores IELTS and TOEFL scores etc. on our website: www.mercedes.catholic.edu.au

Mercedes College Accomodation

Do you want Mercedes to arrange accommodation for you? Yes No

(Additional Charge, please view our International Financial Information for details)

Airport Reception

Do you require Airport reception? Yes No

(Additional Charge, please view our International Financial Information for details)

Other Information

How did you first learn about Mercedes College? You may tick more than one box.

Australian Education Centre in your home country

Recommended by a friend or relative

Exhibition/Seminar

Recommended by an education agent

Newspaper/Magazine

Internet

Please specify the name of the above source _____

Medical Information

Important: This medical information will enable Mercedes College and your homestay to provide you with the necessary care and support you require while studying at Mercedes College.

Failure to provide information in relation to pre-existing medical conditions may result in cancellation of your enrolment.

Do you have any existing medical conditions that a medical practitioner/guardian should be aware of where medical treatment is required? (e.g. Asthma, Diabetes, Epilepsy, Attention Deficit Disorder) Yes No If yes, please specify: _____

Are you currently taking any medication on a regular basis? Yes No If yes, please specify: _____

Do you have any allergies? (e.g. medication, food, animals) Yes No If yes, please specify: _____

Have you had any operations or been hospitalised in the last 12 months? Yes No If yes, please specify: _____

Have you had or do you have a mental illness (e.g. anxiety, depression, eating disorder) or a physical impairment? (e.g. vision, hearing) Yes No If yes, please specify: _____

Do you require ongoing counselling, psychiatric or psychological support during your time in Adelaide? Yes No If yes, please specify: _____

Please attach any relevant or requested documents and additional details if space provided is insufficient.

Please note: it is illegal for anyone under the age of 18 to purchase or smoke/consume tobacco and alcohol in South Australia. It is illegal for anyone over the age of 18 to purchase/supply tobacco and/or alcohol to anyone under the age of 18. The use of illicit drugs is strictly prohibited.

Do you agree to abide by this while studying at Mercedes College? Yes No

Medical and Excursion Consent

Should it be necessary for your child to receive medical attention while on a school excursion, I hereby give the school permission to use its judgments in obtaining the best of such services as required. We understand that any cost incurred will be our responsibility.

Parents may have to provide information relevant to any special needs that an applicant may have at the time of the enrolment. Failure to disclose this information could result in the student's placement being delayed or withdrawn.

Transportation

By signing below, I acknowledge that I authorise approved staff from Mercedes College, or members of the Homestay family with a Full Australian Drivers Licence to transport the student by car on a needs basis.

Declaration and Agreement

1. I acknowledge that I have read the terms and conditions of enrolment and the current fee schedule and that they may be subject to variation without prior notice.
2. I give permission for emergency treatment to be given to my child if needed, based on the information given in this Application Form, and accept that I am responsible for any costs incurred outside of my child's Overseas Student Health Cover (refer to www.ahm.com.au for details.)
3. I declare that the information given in this Application Form is complete and correct. I understand that providing false or misleading information may result in cancellation of my child's enrolment.

Full Name of Student _____

Name of Parent/Guardian or student over the age of 18 _____

Signature _____ Date _____

*If the student is under 18 years of age this form **must** be signed by a parent or legal guardian.

Declaration and Understanding of Enrolment Form

I am aware of the conditions of a Class 571 Study Visa and if successful in gaining enrolment at Mercedes College and obtaining a Visa MUST:

- Meet the academic requirements of the course as outlined in Point 2 below
- Meet the attendance requirements of the college as outlined in Point 3 below
- Meet the attendance requirements and have travel schedules approved before making bookings for travel
- Maintain current Overseas Student Health Cover
- Have Mercedes College approval (based on academic achievement) to seek part-time work for 20 hours or less per week, in accordance with the Student Visa Regulations.

Conditions of Enrolment

1. I understand that I will be tested on commencement of my course and that my course may be varied according to the results of that test. I will then be placed in the appropriate classes.
2. I understand that I must complete all class work, assignments, activities and assessments and achieve at least a minimum average of 50% (Years 8-10) and 60% (Years 11-12) in order to maintain satisfactory progress and that if I fail to do so will mean an intervention process by the college will occur.
3. I understand that I must attend at least 90% of my course, and that if I fail to do so, an intervention process by the college will occur. Failure to achieve Point 3, may lead to the non-compliance of my Visa with a warning from the Academic Advisor followed by a subsequent reporting to DIBP (Australian Government Border Protection).
4. I understand that I must wear the school uniform as required by the college.
5. I understand that I must live in Homestay or independent accommodation approved by Mercedes College, until completion of studies at Mercedes College.
6. I understand the need to provide 15 weeks notice before withdrawing from the college academic programme.
7. I understand that I cannot change my school until I have completed six months of full time study at Mercedes College. A letter of release by Mercedes College will be required.
8. I understand that my personal information may be shared with the Australian Government, and designated authorities. This information may include personal contact details, course enrolment details and changes, and circumstances of any suspected breach by the student of a student Visa condition.
9. I agree that Mercedes College can share information about my course and progress with my parents and recruiting agent; as deemed appropriate by the college.
10. I acknowledge the right of Mercedes College to change its fees and conditions, cancel or defer courses, and to alter course timetables and class locations at any time without notice. I acknowledge that professional counselling at the college is intended to ensure the student is achieving their academic potential.

11. I understand and accept the terms of Mercedes College's Refund Policy (Page 6 of Application for Enrolment for International Students - Terms and Conditions of Enrolment).
12. I have read the above conditions within the Declaration and Understanding of Enrolment Form and agree to abide by them.
13. I recognise the college has services available to help with academic choices and I will make myself available of these services.
14. Sometimes a student may choose to do a subject that is not available at the college e.g. certain languages, and this will be held off the college grounds, after school hours e.g. from 4:30pm to 9:00pm. More information will be available on request.

Mr Peter Daw

Principal

Applicant's Signature

Date _____ / _____ / _____
Day Month Year

Parent's Signature (if applicant under 18 years of age)

Date _____ / _____ / _____
Day Month Year

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www.mercedes.catholic.edu.au
CRICOS CODE: 00365D MC463_V1_2017





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