



# MERCEDES COLLEGE

## Confidential to the Principal Applicant Declaration Form

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Mobile \_\_\_\_\_

Teachers Registration Number \_\_\_\_\_

(Please enclose a photocopy of current teacher's registration certificate if applicable)

Position for which application is made \_\_\_\_\_

Please respond to each of the questions below, and add your signature. If you opt for a discussion with the Principal/Principal's delegate rather than answering one or more of the questions **you must submit your application before the closing date.**

**1. Have you ever been charged with a criminal offence?** Yes / No

If yes, please provide details:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Have you ever received a written warning or been dismissed or resigned following allegations of improper or unprofessional conduct or unsatisfactory work performance?** Yes / No

If yes, please provide details:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Our process includes asking referees whether there are any child protection concerns in your regard. Do you foresee any problem arising from this process?** Yes / No

If yes, please provide details:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Evidence of a criminal history, that may be unrelated to any risk of harm to children, will not automatically preclude a person from being or remaining employed.**

The requirement for full and honest disclosure during the screening process shall be a condition of initial and ongoing engagement. In signing this form you declare that, if you are successful in your application, you will notify Catholic Education SA should there be a significant change in your circumstances that relates to the screening process; for example, criminal offence charges and convictions, restraining orders, injunctions, intervention orders, disciplinary proceedings and investigations.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**or** I have opted not to answer one or more of the above questions and ask that a meeting be arranged between myself and the Principal/Principal's delegate.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use:

Principal's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Referred on: \_\_\_\_\_ Date: \_\_\_\_\_

