



**MERCEDES
COLLEGE**

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Compassion
Loyalty
Justice
Integrity
Responsibility
Mutual Respect

Mercedes College Orientation Programme Checklist

I have attended the Orientation Programme and have been explained of the very important rules, regulations and expectations of an International Student on a Student Visa.

I have read the information for new students on the Mercedes College website <https://www.mercedes.catholic.edu.au/> and this has been explained to me in the orientation week.

If I have any questions or am not sure of anything, I will seek advice from the correct person, who has to be staff from the International Students Programme.

Academic Advice: Mrs Nathan-Thompson
Homestay, Welfare & Health: Mrs Halliday
Other staff: Year Level Co-Ordinator/Home Group Teacher/ Head of School

Academic Advice - Mrs Nathan Thompson	
Academic assessment/reports	
Academic Projects:	
<u>Year 10</u>	
Personal Project	
Personal Learning Programme (PLP)	
<u>Year 11&12 (SACE)</u>	
Research Project	
<u>Year 11&12 (IB Diploma)</u>	
TOK (Theory of Knowledge)	
EE (Extended Essay)	
CAS (Creativity, Activity and Service)	
Group 4 Project	
Experimental Project	
Academic tasks – IB/SACE	
Academic/subject choices	
ISP Office/ ISP Learning Centre	
Intervention Meetings	
MYPIB/ SACE/ IB Diploma Courses	
ManageBac	
National Code Act - ESOS	
Parent/Agent communication	
Responsibility & maturity, independent approach in a positive manner	
Wellbeing	



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Homestay, Welfare & Health - Mrs Halliday	
Homestay Rules and Expectations	
Extracurricular activities	
Emergencies (After hours)	
Health care/first aid/ Abuse	
Traffic rules / transport	
Uniform policy	
ISP office with KNT	
Australian Lifestyle	
Personal Safety: Insects, Australian Laws, after dark, drinking/ smoking in uniform, emergency numbers	
Banking	
Visa compliance: Attendance, satisfactory course progress	
Complaints and Appeals Process: Consequences at Mercedes College	
Contact people: at Mercedes College and after hours	
Customs & quarantine	
Student Arrival Evaluation: Completed by students	
Open Session: Life in Australia – any problems	
South Australian Law: Drugs & Alcohol	
Other – MLP/ Homegroup Teacher	
About Mercedes	
Absences	
Bullying – zero tolerance	
Calendar Events	
College Rules	
Computer Log-on/ Computer Skills/ Printer	
Daily Lesson times	
Diary/ Planner use	
Emergencies	
Extracurricular activities	
Harassment Policy	
Hat Policy	
Home-room expectations	
Homework timetable	
Lockers	
Lost property	
Mobile Phones – kept in lockers (returned at the end of the week)	





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No iPods in class or during school (returned at the end of the week)	
Pastoral Care	
Personal Responsibility Policy/restorative justice	
Prohibited Substances Policy	
Safe School Policy	
School policy on learning	
School timetable	
Sport	
Student expectations	
Technology Acceptable Use Policy/ManageBac	
Timetables	
Uniform – Formal & PE	
Uniform Policy	
Using Library Guide/ Database/ Resources/ Bibliography	

Name of Student: _____ Signature: _____

Teacher/Staff: _____ Signature: _____

Date: _____

Please return to Mrs Kala Nathan-Thompson.

